



WALLACE  
COMMUNITY  
COLLEGE

Hello, Graduate!

Your ceremony is scheduled for **May 8, 2024, at 2:00 p.m.** at the Dothan Civic Center.

Gowns should be picked up at your corresponding home campus location. Only students who purchased gowns online will have a gown available for pick-up. **You will be notified when to pick up your regalia at the end of April.**

Based on current COVID-19 trends, there is no limit for guests. However, security procedures are different this year. This year everyone will be wanded (detection for illegal items) prior to entering the civic center. ***Prohibited items include firearms, knives, noisemakers, confetti, balloons, fireworks, banners, signs, or anything determined to be inappropriate. Clear bags must not exceed 12" x 6" x 12."*** We strongly encourage guests and graduates to leave unnecessary items at home or in their vehicle in order to prevent delays in entering the Civic Center. The Civic Center will open to the public at 12:30 p.m.

At the conclusion of the ceremony, graduates and guests are asked to exit in a timely manner.

You can expect to receive additional information regarding the ceremony via text, regular mail, and email.

Best Wishes,

Keith B. Saulsberry  
Director of Enrollment Services/Registrar



# 2024 GRADUATION COMMENCEMENT CEREMONY

**Wednesday, May 8, 2024, 2:00 p.m.**  
**Dothan Civic Center in Dothan, Alabama**

*Duration: Approximately 1 hour and a half*

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## GRADUATION PLANNING

- ❖ Caps and gowns pre-ordered online will be available for pickup at a date to be determined. Continue to monitor your email and text messages for updates to that information.

Pickup hours:

- Eufaula Campus – Monday through Thursday 8:00a.m. until 4:00 p.m. and Friday 8:00 a.m. until 1:45 p.m.
- Dothan Campus – Monday through Thursday 8:00 a.m. until 4:00 p.m. and Friday 8:00 a.m. until 1:45 p.m.  
*Pick-up must be made at your home campus location.*

- ❖ Honor Society members pre-order special tassels/cords from their club sponsor.
  - ❖ A professional photographer will be on site prior to the graduation ceremony for cap and gown photographs.  
*Only debit or credit card payments will be accepted.*
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## CEREMONY DAY SCHEDULE

- ❖ *1:00 p.m.* – Graduates who purchased a photo package are to report to Meeting Room C at the Civic Center to have pictures taken.
- ❖ *1:00 – 1:45 p.m.* – Arrive at the Civic Center. Graduates should be in cap and gown. Check in at the graduate registration table on the first floor by Door #2 (next to the main entrance) for line up instructions.
- ❖ *2:00 p.m.* – Ceremony begins.

### Guests

Doors will be opened to guests an hour and a half prior to each ceremony. **There is no ticket requirement or limit of guests.** Guests are encouraged to arrive early due to new security procedures below.

### Security (New)

SECURITY WILL BE PRESENT LIKE NORMAL. THIS YEAR EVERYONE WILL BE WANDED (DETECTION FOR ILLEGAL ITEMS) PRIOR TO ENTERING THE CIVIC CENTER. **PROHIBITED ITEMS INCLUDE FIREARMS, KNIVES, NOISEMAKERS, CONFETTI, BALLOONS, FIREWORKS, BANNERS, SIGNS, OR ANYTHING DETERMINED TO BE INAPPROPRIATE. CLEAR BAGS MUST NOT EXCEED 12" X 6" X 12."** We strongly encourage guests and graduates to leave unnecessary items at home or in your vehicle in order to prevent delays in entering the Civic Center.

### Proper Attire

Cap and gowns should not be altered or embellished in any way.

*Men:* Cap and gown, white shirt, dark tie, dark slacks, socks and shoes (preferably black)

*Women:* Cap and gown and dark dress shoes (preferably black). If a dress is worn, it should not extend below the hem of the gown.

### Special Accommodations

If special accommodations (*special seating, interpretive services, etc.*) under the ADA are required for you to participate in the graduation ceremony, please notify Dr. Ryan Spry at [rspry@wallace.edu](mailto:rspry@wallace.edu) or call (334) 556-2587.

**SPECIAL NOTE: There will not be a graduation practice. If you have a difficult name to pronounce, email [graduation@wallace.edu](mailto:graduation@wallace.edu) with a phonetic spelling by May 3, 2024.**



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Wednesday, May 8, 2024

Dothan Civic Center in Dothan, Alabama

Duration: Approximately 1 hour and a half



## Map Legend

-  Door #2
-  Public Parking

## Important Reminders

Everyone will be wanded for security reasons.

Failure to allow screening will result in denial of entry.

Please leave unnecessary items at home or in your vehicle to prevent delays in entering the Civic Center.



# WALLACE GRADUATION ORDER FORM 2024

GRADUATE'S NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_  
CELL PHONE \_\_\_\_\_

MARK BROADWAY PHOTOGRAPHY WILL PHOTOGRAPH GRADUATES BEFORE THE CEREMONY AND OFFER THE FOLLOWING PHOTO PACKAGES:  
**ONLY GRADUATES WITH PAID ORDERS WILL BE PHOTOGRAPHED**  
PRE-ORDER online at: <http://markbroadway.com/wcc>

Please call if you have questions, 334-798-9455.

	Pre-Pay	Day of
PACKAGE A- 2-5X7, 4-4X5 & 8-WALLETS	\$ 45.00	\$55.00
PACKAGE B - 1-8X10, 1-5X7 & 2-4X6	\$ 45.00	\$55.00
PACKAGE C - 1-8X10, 2-5X7 & 8-WALLETS	\$ 50.00	\$60.00
PACKAGE D - 1-10x13, 2-5x7, & 8-WALLETS	\$ 55.00	\$65.00
PACKAGE E - 4-5X7	\$ 35.00	\$45.00
PACKAGE F - 2-5X7 & 8-WALLETS	\$ 35.00	\$45.00

Shipping of \$5.00 will be added to each order.

(You may order more than one package)

PACKAGE ORDERED \_\_\_\_\_ QTY. \_\_\_\_\_  
AMOUNT ENCLOSED \_\_\_\_\_

PACKAGE PRICES INCLUDE SALES TAX

ALL ORDERS WILL BE SHIPPED. PLEASE ALLOW 3 - 4 WEEKS FOR DELIVERY.

**ONLY PAID ORDERS WILL BE PROCESSED.**

ORDERS MUST BE MADE PRIOR TO GRADUATION DAY.

**To pay by Credit or Debit Card, please fill in the following information:**

Credit Card# \_\_\_\_\_ Exp. Date \_\_\_\_\_ SC: \_\_\_\_\_  
Zip code: \_\_\_\_\_

**Mark Broadway Photography**

**1369 Headland Ave. Suite 18**

**Dothan, Alabama 36303      334-798-9455**