**ACCOUNTING TECHNOLOGY**

**AAS**

**Guided Pathway/Map**

**NOTE:** The Guided Pathway below contains all the coursework required for degree/certificate completion. However, courses may be offered or taken in other semesters as long as prerequisites are met. Courses may be available days, nights, hybrid, and online.

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| --- | --- | --- | --- |
|  | **Course #** | **Course Name** | **Semester Hours** |
| **Semester 1** | ORI101, ORI105, ORORT100 | Orientation to College, Orientation and Student Success, OR Orientation for Career Students | 1-3 |
|  | ENG101 | English Composition I | 3 |
|  | OAD103 | Intermediate Keyboarding | 3 |
|  | BUS100 | Intro to Business | 3 |
|  | BUS241 | Principles of Accounting I | 3 |
|  |  |  | Semester 1 Total: 13-15 |
| **Semester 2** | CIS146 | Microcomputer Applications | 3 |
|  | MTH116 | Mathematical Applications or Higher | 3 |
|  | BUS242 | Principles of Accounting II | 3 |
|  | BUS245 | Accounting with QuickBooks | 3 |
|  |  |  | Semester 2 Total: 12 |
| **Semester 3** | ECO 231 OR ECO 232 | Principles of Macroeconomics OR Principles of Microeconomics | 3 |
|  | BUS 146 | Personal Finance | 3 |
|  | BUS 215 | Business Communications | 3 |
|  | BUS 285 | Principles of Marketing | 3 |
|  |  |  | Semester 3 Total: 12 |
| **Semester 4** | SPH 106 OR 107 | Fundamentals of Oral Communication OR Fundamentals of Public Speaking | 3 |
|  | ACC 129 | Individual Income Taxes | 3 |
|  | BUS 263 | The Legal and Social Environment of Business | 3 |
|  | BUS 275 | Principles of Management | 3 |
|  |  |  | Semester 4 Total: 12 |
| **Semester 5** | Science/Math Elective | Science/ Math Elective | 3-4 |
|  | BUS 248 | Managerial Accounting | 3 |
|  | ACT 249 | Payroll Accounting | 3 |
|  | CIS 113 | Spreadsheet Software Applications | 3 |
|  |  |  | Semester 5 Total: 12-13 |
|  |  |  | **Program Total: 61-64** |