MEMORANDUM #2017-WED-074

DATE: October 23, 2017

TO: Presidents, Alabama Community College System

FROM: Jimmy Baker, Chancellor
             Ed Richardson, Interim State Superintendent of Education

RE: Statewide Articulation for Career and Technical Education Courses
             Memorandum of Agreement

We are pleased to announce that the attached listings of Career and Technical Education courses from Alabama State Department of Education secondary institutions and the corresponding Alabama Community College System courses are approved for statewide articulation. The effective date of this approval coincides with the date of signatures of approval and will remain in effect until superseded. Attachment 1 lists courses approved for statewide articulation.

Students completing the quality assurance criteria outlined below will receive articulated credit to the Alabama Community College System institution of their choice that offers the corresponding program of study. Performance or knowledge testing of secondary program graduates is not required as part of the articulation process.
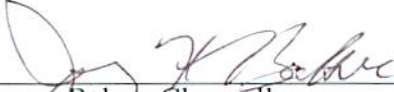
Articulation Criteria

1. A current Statewide Career and Technical Education Course Articulation Agreement (the "articulation agreement") is in effect for the postsecondary course for which articulation credit is sought.

2. The secondary courses applicable to the articulation agreement are certified under the State Department of Education Business and Industry Certification (BIC) standards.

3. Teachers of the secondary courses for which articulation credit is sought were certified by the Alabama State Board of Education to teach those courses at the time the student passed the course(s) and meet instructor qualifications established by the Alabama State Board of Education for postsecondary instructors of the collegiate course(s) in which articulated credit is requested.

4. The student must have earned a letter grade of "C" (2.0 on a 4.0 scale) or higher in the secondary course(s) for which articulation is being sought.

5. The student must be admitted to the college from which articulation credit is granted.

6. Colleges may grant articulated credit for courses not within the student's declared program of study.

Emailed 10/28/17

7. Articulation credit must be requested by the student no later than 20 months after high school graduation.

8. Coursework completed in grades 10 through 12 is eligible for articulated credit.

9. Articulation credit is not available in postsecondary courses if granting such credit violates policies or regulations of licensure agencies or regulatory boards.

10. The secondary teacher or Career/Tech Administrator is authorized to provide certification signatures.

For more information please contact Ms. Natalie E. English at (334) 293-4574 or by email at natalie.english@accs.edu.

Jimmy Baker, Chancellor
Alabama Community College System

Ed Richardson
Interim State Superintendent of Education
Alabama State Department of Education

Collie Wells, Interim Deputy State
Superintendent of Education
Career and Technical Education/
Workforce Development Division

Attachment

cc: Academic Officers

Postsecondary Courses		Credit Value	Secondary Course Numbers	Required Secondary Courses
CHD			**Child Development**	
100	Introduction to Early Care and Education of Children	3	510021	Child Development and
			460009	Education and Training
				OR
			460013	Early Childhood Education I and
			460014	Early Childhood Education II
202	Children's Creative Experiences	3	510021	Child Development and
			510043	Creative Arts
CLR			**Clerical**	
101	Beginning Keyboarding	3	450006	Business Technology Applications
104	Advanced Keyboarding	3	450006	Business Technology Applications
125	Word Processing	3	450006	Business Technology Applications
CNC			**Computer Numerical Control**	
111	Introduction to Computer Numerical Control	3	540042	Introduction to Computer Numerical Control and
			540043	Intermediate Computer Numerical Control
139	Basic Computer Numerical Control	2	540042	Introduction to Computer Numerical Control and
			540043	Intermediate Computer Numerical Control
CIS and DPT			**Computer Science**	
111	Word Processing Software Applications	3	450006	Business Technology Applications and
			450031	Business Technology Applications - Advanced
113	Spreadsheet Software Applications	3	450006	Business Technology Applications and
			450031	Business Technology Applications - Advanced
115	Presentation Graphics Software Applications	3	450006	Business Technology Applications and
			450031	Business Technology Applications - Advanced
149	Introduction To Computers	3	520005	Information Technology Fundamentals
				OR
			450006	Business Technology Applications
161	Introduction to Network Communications	3	520021	Networking I