



ASSOCIATE DEGREE NURSING (RN)

Fall 2024 Program Application

Traditional Track or LPN-to-RN Mobility Track

Dear Prospective Student:

Thank you for your interest in the Associate Degree Nursing (ADN) program at Wallace Community College. The following information is presented to help you successfully complete your application for Fall 2024.

Deadline The deadline to submit your completed application packet is **Friday, May 24, 2024 by 2:00**. Mailed applications must be **postmarked by Friday, May 24, 2024**.

Applications must be complete at the time of submission. The ADN program assumes no liability for compiling partial pieces of an application packet.

Where to Apply **Applications can be delivered in person** on the Dothan campus to the drop box located on the 2nd floor of the Heersink Family Health Sciences Building or to the Administration Building, Student Services, on the Sparks campus.

For mail, please send the application to the following address.

*Wallace Community College
Associate Degree Nursing Program Office
1141 Wallace Drive
Dothan, AL 36303*

All applicants will receive a response. **Responses will be emailed to your WCC student email address. No personal email addresses will be used.**

Please allow 4-6 weeks following the application deadline, for notification of application status.

DAYTIME Curriculum Tracks Associate Degree Nursing courses are only offered on the Dothan campus. Applicants for Fall 2024 will be applying to start a daytime track. No evening / weekend nursing courses will be available this semester.

Instructions, Checklist, Helpful Information Please read through the instructions and checklist provided in this packet. Detailed information is provided to help you find what you need and to ensure completion of the application packet. **Answers to common questions are included.** Please take a moment to read through the entire packet.

Helpful Contact Information:

Student Portal – myWCC(OneACCS): [www.wallace.edu - myWCC \(OneACCS\)](http://www.wallace.edu - myWCC (OneACCS))
Student Advising (QEP Advising Center): advising@wallace.edu or schedule an appointment at www.wallace.edu - Advising
Associate Degree Nursing Program Office: mblackmon@wallace.edu / (334)556-2262
Associate Degree Nursing Information: www.wallace.edu - ADN Program Information
Office of Admissions: admissions@wallace.edu / (334) 983-3521 / www.wallace.edu - Office of Admissions
Testing Services (TEAS and BIO103 Exam): cware@wallace.edu / (334) 556-2296 / www.wallace.edu - Testing and Assessments
Office of Financial Aid: finaid@wallace.edu / (334) 556-2476 / www.wallace.edu / Financial Aid

The ADN program at WCC is approved by the **Alabama Board of Nursing**
RSA Plaza, Suite 250 / 770 Washington Avenue
Montgomery, Alabama 36104
(334) 293-5200

The ADN program at WCC is accredited by the **Accrediting Commission for Education in Nursing (ACEN)**
3343 Peachtree Road NE, Suite 850
Atlanta, Georgia 30326
(404) 975-5000



Associate Degree Nursing Program Application Information

Fall 2024

MINIMUM ADMISSION STANDARDS:

Both Traditional and LPN-to-RN Mobility Tracks

- Unconditional admission to WCC.
- Receipt of completed application packet for the ADN program by **Friday, May 24, 2024 – 2:00 p.m.** for drop off or postmarked on same date for mail-ins.
- Minimum of 2.500 GPA based on the **last 24 credit hours** for students with previous college work **or** for students with no previous college work, a 2.500 will be assigned for high school diploma or GED.
- Score on the ATI Test of Essential Academic Skills (TEAS-V® or ATI TEAS®). **Scores must be within three years of the application deadline.**
- Good standing with WCC as defined by the College Catalog.
- Meeting the essential functions and technical standards required for nursing.

Traditional Track Only

- **Eligibility for** English Composition I (ENG101), Intermediate College Algebra (MTH100) or higher level math, and Anatomy and Physiology I (BIO201) on or before the application deadline. *(Note: Mathematical Applications (MTH116) does not apply as a higher level math and does not meet the degree requirements of the ADN program.)*

LPN-to-RN Mobility Track Only

- **Completion** of English Composition I (ENG101), Intermediate College Algebra (MTH100) or higher level math, Anatomy and Physiology I (BIO201), and Anatomy and Physiology II (BIO202) by the application deadline. *(Note: Mathematical Applications (MTH116) does not apply as a higher level math and does not meet the degree requirements of the ADN program.)*
- **Valid, unencumbered Alabama LPN license or multi-state license.**

Admission to the nursing program is competitive, and the number of students is limited by the number of faculty and clinical facilities available. **Meeting minimal requirements does not guarantee acceptance.**

HOW TO APPLY:

STEP 1 Apply to Wallace Community College

- Applicants must complete the WCC application for general admission requirements according to the college admission policy prior to submitting the Associate Degree Nursing application packet.
- In addition to meeting standard admission requirements, students applying to the ADN program must submit separate official transcripts from ALL colleges attended to the Office of Admissions regardless of prior degree(s).
- Students are encouraged to begin the WCC application process as soon as possible.
- Students who were previously at WCC, but who are not currently enrolled, should re-admit to WCC to activate current status.

STEP 2 Schedule the ATI TEAS® Entrance Exam (ATI Test of Essential Academic Skills).

- Students must create an account at www.atitesting.com to schedule a date for testing.
- **Application packet must include a copy of the ATI TEAS® score report.**
- Applications received without test scores will be considered ineligible for admission consideration and point ranking. **Scores are good for three years prior to the application deadline.**
- **Students that have taken the ATI TEAS® at any location other than the WCC Dothan campus or Sparks campus will be required to have official scores transferred to WCC.** ATI assesses a \$30.00 fee to transfer these scores.
- No other tests will be accepted in lieu of the ATI TEAS® or TEAS-V® Entrance Exam. *(see ATI TEAS® Informational attachment)*

STEP 3 Gather transcripts from EACH college you have attended.

- You will include a transcript from EACH college you have attended (including WCC).
- For ADN program application, UNOFFICIAL copies are acceptable and may be printed from the internet from most colleges.
- Transfer credit listed on any other college's transcript will not be accepted in place of transcripts from the original college.
- Copies of transcripts to be included with this packet are in addition to the official transcripts you had sent to the WCC Office of Admissions.
- WCC Office of Admissions cannot provide you with copies of another school's transcripts.
- If you have attended Wallace Community College, you must also include a WCC transcript, which can be printed from your myWCC/One ACCS student portal.
- A copy of your high school transcript can be included for possible ranking points, however, this is not required.

STEP 4 Print a screenshot of your admission status from your myWCC/One ACCS student portal.

- Students must be unconditionally **admitted to WCC** before submitting an Associate Degree Nursing application packet.
- **If you are enrolled at another college and cannot obtain “unconditional” status**, you must submit all official transcripts up to the semester in progress to the Office of Admissions and Records at WCC, and then follow up with a complete transcript (following grade posting) at the end of the semester. *If this applies to you, please make a notation on your attached printout.*
- **ALL** applicants must include proof of admission status. **This includes students currently enrolled in classes at WCC.**
- If you have previously been enrolled at WCC, but are not taking courses for Spring 2024, you must verify that your student status is “active” with the Office of Admissions. You may need to readmit to WCC.
- **You can locate your admission status via your student profile** at www.wallace.edu. Click on “I Am A Current Student” (drop down, top right). Click on “OneACCS/MyWCC” and enter your username and password, then click on your student profile.

Sample screen print from OneACCS:

Degree: Associate in Science

Level: Undergraduate

Program: AS General Studies

College: Academic Transfer

Major: Pre Nursing

Concentration: Not Provided

Admit Type: Unconditional Admit

Admit Term: Spring 2024

Catalog Term: Spring 2024

STEP 5 LPN-to-RN Mobility applicants ONLY:

- All LPN-to-RN Mobility applicants must have a valid and unencumbered **Alabama** or **multi-state (compact) LPN license**. Print proof of licensure from the Alabama Board of Nursing or from Nursys®, at nursys.com.

STEP 6 Students who have previously attended, but have not completed another nursing program ONLY:

- If you have attended, but not completed another nursing program, you will have to submit a letter of eligibility from your previous program(s) stating that you are in good standing with the college and were not dismissed due to disciplinary reasons. Letters must be from the Dean or Director of the previous nursing program and should be included with the application packet;

STEP 7 Complete the application forms (pages 1-4) included with this information. Gather all required documents using the Application Checklist.

STEP 8 Submit your COMPLETED application packet by the deadline, Friday, May 24, 2024 at 2:00 p.m.



Associate Degree Nursing Program
Traditional Track and LPN-to-RN Mobility Track
Application for Fall 2024

FOR OFFICE USE ONLY	Received By: _____	Date: _____
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Student Name: _____ **WCC Student A#:** _____

Select the track you are applying for in Fall 2024:

Traditional Track (for students applying to begin as a new student to nursing)

LPN-to-RN Mobility Track (students placing in NUR200 or NUR201, who have a current Alabama or multi-state LPN license)

Note: *Only select one track.* You will either start at the beginning of the curriculum or you will be placed in the applicable track for LPN-to-RN Mobility (depending on provided Practical Nursing graduation information.)

It is the responsibility of the applicant to submit a **completed** application packet with required documentation included. Mailing information and submission locations are listed on the cover page. Applications should be submitted or postmarked by the deadline of **Friday, May 24, 2024, 2:00 p.m. (CDT)**. No applications will be accepted after the deadline.

APPLICATION CHECKLIST

REQUIRED:

- Pages 1-4:**
 - Checklist** (page 1)
 - Nursing Program Application / Associate Degree Nursing (RN)** (pages 2-3)
 - The ACCS / WCC Nursing Programs Essential Functions** (page 4)
 - (Make sure all pages are complete and signed, where requested)

- Proof of admission status from OneACCS student profile**

- Separate transcripts from EACH college previously attended, including WCC**
(can be unofficial, i.e., web print out or copy of a personal copy)

- Copy of the ATI TEAS® score report – Individual Performance Profile**
(No older than 3 years prior to the application deadline. Must be included, even if taken at WCC.)

- LPN-to-RN MOBILITY ONLY: Proof of current Alabama or multi-state LPN license.**

OPTIONAL:

- TRADITIONAL TRACK ONLY: Placement scores** (ACCUPLACER®, ACT®, SAT®, OR ACCS Biology Placement Exam scores) if used as qualifiers for MTH100, ENG101, and/or BIO201.

- High School Transcript**

Student Signature

Date



The Alabama Community College System Nursing Program Application

I. PERSONAL DATA

Last Name: _____ First: _____ MI: ____ Maiden: _____

WCC Student A#: _____ **WCC Student Email:** _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

II. EDUCATION

High School Graduation Year: _____ High School Name: _____

GED (if applicable): Yes ____ No ____ Date Completed: _____

Are you currently taking college courses? Yes ____ No ____ If yes, what college? _____

- **Applicants to the ADN program must disclose each college and/or university attended regardless of credit hour, certificate, in-class or on-line instruction, or course/degree completion. Any failure to disclose attendance at any college or university could result in immediate disqualification from the ADN applicant pool and/or ADN program.**

List all colleges **attended** and the year(s) attended:

DATES FROM/TO	INSTITUTION(S) ATTENDED, INCLUDING WCC	CITY / STATE	CREDENTIALS EARNED, if applicable (CERTIFICATE/DEGREE)

Have you previously been admitted to a nursing program at **Wallace Community College**, but did not complete?

Yes No If yes, what year(s): _____ Reason for leaving: _____

Have you previously been admitted to a nursing program at another school, but did not complete?

Yes No If yes, what year(s): _____ Reason for leaving: _____

- If you have previously been admitted, but failed to complete a previous nursing program other than at WCC, you must submit a letter that states your eligibility to return to the previous program. The letter must state that you were not dismissed for disciplinary reasons. It must be submitted with your ADN program application packet and must be from the Dean or Director of the previous nursing program.

III. LPN LICENSURE (LPN-to-RN Mobility Applicants ONLY)

Do you have a current Alabama or multi-state compact LPN license? Yes No

State Issuing License: _____ LPN License #: _____

IV. TEST OF ESSENTIAL ACADEMIC SKILLS

ATI TEAS® Score _____ Date Tested _____

(test scores must be within 3 years of the stated application deadline)

I understand that completion of this application is a component of the student profile and does not in itself grant admission to the nursing program. I understand this application must be resubmitted if I am not selected for the Fall 2024 semester. I certify that the information given in this application is true and correct. I understand that providing false information may be deemed sufficient reason to dismiss a student and/or refuse admission to the ADN program.

Admission to the nursing program is competitive, and the number of students is limited by the number of faculty and clinical facilities available. Meeting minimal requirements does not guarantee acceptance.

Applicant's Signature

Date

NOTICE: *Upon acceptance* into any health program at WCC, students will be required to submit to drug screening and a background check.

**THE ALABAMA COMMUNITY COLLEGE SYSTEM / WALLACE COMMUNITY COLLEGE
NURSING PROGRAMS - ESSENTIAL FUNCTIONS**

The Alabama Community College System endorses the Americans with Disabilities Act. In accordance with College policy, when requested, reasonable accommodations may be provided for individuals with disabilities.

Physical, cognitive, psychomotor, affective and social abilities are required in unique combinations to provide safe and effective nursing care. The applicant/student must be able to meet the essential functions with or without reasonable accommodations throughout the program of learning. Admission, progression and graduation are contingent upon one's ability to demonstrate the essential functions delineated for the nursing programs with or without reasonable accommodations. The nursing programs and/or its affiliated clinical agencies may identify additional essential functions. The nursing programs reserve the right to amend the essential functions as deemed necessary.

In order to be admitted and to progress in the nursing program one must possess a functional level of ability to perform the duties required of a nurse. Admission or progression may be denied if a student is unable to demonstrate the essential functions with or without reasonable accommodations.

The essential functions delineated below are necessary for nursing program admission, progression and graduation and for the provision of safe and effective nursing care. The essential functions include but are not limited to the ability to:

- | | |
|---|---|
| <p>1) Sensory Perception</p> <p>a) Visual</p> <p>i) Observe and discern subtle changes in physical conditions and the environment</p> <p>ii) Visualize different color spectrums and color changes</p> <p>iii) Read fine print in varying levels of light</p> <p>iv) Read for prolonged periods of time</p> <p>v) Read cursive writing</p> <p>vi) Read at varying distances</p> <p>vii) Read data/information displayed on monitors/equipment</p> <p>b) Auditory</p> <p>i) Interpret monitoring devices</p> <p>ii) Distinguish muffled sounds heard through a stethoscope</p> <p>iii) Hear and discriminate high and low frequency sounds produced by the body and the environment</p> <p>iv) Effectively hear to communicate with others</p> <p>c) Tactile</p> <p>i) Discern tremors, vibrations, pulses, textures, temperature, shapes, size, location and other physical characteristics</p> <p>d) Olfactory</p> <p>i) Detect body odors and odors in the environment</p> <p>2) Communication/ Interpersonal Relationships</p> <p>a) Verbally and in writing, engage in a two-way communication and interact effectively with others, from a variety of social, emotional, cultural and intellectual backgrounds</p> <p>b) Work effectively in groups</p> <p>c) Work effectively independently</p> <p>d) Discern and interpret nonverbal communication</p> <p>e) Express one's ideas and feelings clearly</p> <p>f) Communicate with others accurately in a timely manner</p> <p>g) Obtain communications from a computer</p> <p>3) Cognitive/Critical Thinking</p> <p>a) Effectively read, write and comprehend the English language</p> <p>b) Consistently and dependably engage in the process of critical <u>thinking</u> in order to formulate and implement safe and ethical nursing decisions in a variety of health care settings</p> <p>c) Demonstrate satisfactory performance on written examinations including mathematical computations without a calculator</p> <p>d) Satisfactorily achieve the program objectives</p> <p>4) Motor Function</p> <p>a) Handle small delicate equipment/objects without extraneous movement, contamination or destruction</p> <p>b) Move, position, turn, transfer, assist with lifting or lift and carry clients without injury to clients, self or others</p> <p>c) Maintain balance from any position</p> <p>d) Stand on both legs</p> <p>e) Coordinate hand/eye movements</p> <p>f) Push/pull heavy objects without injury to client, self or others</p> <p>g) Stand, bend, walk and/or sit for 6-12 hours in a clinical setting performing physical activities requiring energy without jeopardizing the safety of the client, self or others</p> <p>h) Walk without a cane, walker or crutches</p> <p>i) Function with hands free for nursing care and transporting items</p> <p>j) Transport self and client without the use of electrical devices</p> <p>k) Flex, abduct and rotate all joints freely</p> <p>l) Respond rapidly to emergency situations</p> <p>m) Maneuver in small areas</p> <p>n) Perform daily care functions for the client</p> <p>o) Coordinate fine and gross motor hand movements to provide safe effective nursing care</p> | <p>p) Calibrate/use equipment</p> <p>q) Execute movement required to provide nursing care in all health care settings</p> <p>r) Perform CPR and physical assessment</p> <p>s) Operate a computer</p> <p>5) Professional Behavior</p> <p>a) Convey caring, respect, sensitivity, tact, compassion, empathy, tolerance and a healthy attitude toward others</p> <p>b) Demonstrate a mentally healthy attitude that is age appropriate in relationship to the client</p> <p>c) Handle multiple tasks concurrently</p> <p>d) Perform safe, effective nursing care for clients in a caring context</p> <p>e) Understand and follow the policies and procedures of the College and clinical agencies</p> <p>f) Understand the consequences of violating the student code of conduct</p> <p>g) Understand that posing a direct threat to others is unacceptable and subjects one to discipline</p> <p>h) Meet qualifications for licensure by examination as stipulated by the Alabama Board of Nursing</p> <p>i) Not to pose a threat to self or others</p> <p>j) Function effectively in situations of uncertainty and stress inherent in providing nursing care</p> <p>k) Adapt to changing environments and situations</p> <p>l) Remain free of chemical dependency</p> <p>m) Report promptly to clinical and remain for 6-12 hours on the clinical unit</p> <p>n) Provide nursing care in an appropriate time frame</p> <p>o) Accepts responsibility, accountability, and ownership of one's actions</p> <p>p) Seek supervision/consultation in a timely manner</p> <p>q) Examine and modify one's own behavior when it interferes with nursing care or learning I have reviewed the Essential Functions for this program and I certify that to the best of my knowledge, I have the ability to perform these functions. I understand that a further evaluation of my ability may be required and conducted by the nursing faculty if deemed necessary, to evaluate my ability prior to admission to the program and for retention and progression through the program.</p> |
|---|---|

STUDENT ACKNOWLEDGEMENT

I have reviewed the Essential Functions for this program and I certify that to the best of my knowledge, I have the ability to perform these functions. I understand that a further evaluation of my ability may be required and conducted by the nursing faculty if deemed necessary, to evaluate my ability prior to admission to the program and for retention and progression through the program.

I understand that Wallace Community College will provide reasonable accommodations but is not required to substantially alter the requirements or nature of the program or provide accommodations that inflict an undue burden on the respective College.

I understand that if my health changes during the program of learning, so that the essential functions cannot be met with or without reasonable accommodations, that I may be withdrawn from the nursing program.

I understand that if I need accommodations, it is my responsibility to contact the appropriate College official. My request should be directed to Dr. Ryan Spry, (334) 556-2587.

Print Name: _____

Student Signature

Date

ATI TEAS® Entrance Exam for Fall 2024

Wallace Community College

Associate Degree in Nursing Applicants

Applicants to the Associate Degree Nursing program at Wallace Community College must submit scores received on the Test of Essential Academic Skills (ATI TEAS® or TEAS-V®). Applicants must pre-register and pay for testing through the vendor site to reserve a seat at their desired testing session. Although no minimum score is required, the score received on this test will count as a majority of points used in ranking applicants for admission selection (up to 150 of 251 points for ADN). ATI TEAS® scores are valid for three years.

The ATI TEAS® measures basic essential skills in the academic content areas of reading, mathematics, science, and English and language usage. Students must create an account at www.atitesting.com to schedule a date for testing. All nursing applicants must include a copy of their ATI TEAS® score report in their nursing program application packet. Applications received without test scores will be considered ineligible for admission consideration and point ranking.

Guidelines for ATI TEAS® Testing:

- ATI TEAS® test administration at WCC will be computerized (four-option, multiple choice)
- Total time available to test: 209 minutes (3 hours and 29 minutes)
- Number of Test Questions: 170
- Points Possible: 150
 - **Reading:** 58 minutes/ 48 questions
 - **Math:** 51 minutes/ 34 questions
 - **Science:** 66 minutes/ 54 questions
 - **English and language:** 34 minutes/ 34 questions

Accommodations for Students with Disabilities:

According to the U.S. Department of Education's Section 504 of the Rehabilitation Act of 1973, a student with a disability may be defined as any individual who:

- has a physical or mental impairment which substantially limits one or more major life activities;
- has a record of such an impairment; or
- is regarded as having such an impairment

Any examinee who has a **documented** disability should contact Dr. Ryan Spry (Wallace Campus in Dothan) at 334-556-2587 or Ms. Terry Ricks (Sparks Campus in Eufaula) at 334-556-4270 **two weeks prior** to their registered testing date.

Preparing for the ATI TEAS®:

- The *Study Manual for the Test of Essential Academic Skills* is available for purchase at www.atitesting.com.
- The following items are also available for purchase at www.atitesting.com:
 - Learning strategies
 - ATI TEAS® Pre-Test Study Manual
 - ATI TEAS® online practice assessments
 - ATI TEAS® transcripts

Scoring on the ATI TEAS® is utilized in the nursing entry process as points based on the percentage score equivalent. The **Adjusted Individual Total** score percentage score is utilized in calculating the nurse entry admission process. If the **Adjusted Individual Total Score is 94%, this will be calculated as 94% of the total 150 questions or 141 admission points.** There is no minimum score required on the ATI TEAS®, but a higher score produces a higher point total for nursing entry. Total points possible for Associate Degree Nursing entry is 251.

Cost of the ATI TEAS® test is \$87.00 - \$120.00 depending on selection of in-person testing or online testing. This fee must be paid in advance online by debit or credit card at www.atitesting.com. **YOU MUST PRE-REGISTER WITH ATI TO SCHEDULE A TESTING SESSION—WCC DOES NOT SCHEDULE SEATS OR RECEIVE PAYMENT. DO NOT COME TO A TESTING SESSION IF YOU HAVE NOT ALREADY PRE-REGISTERED AND RECEIVED YOUR USER ID AND PASSWORD!**

Registering for the ATI TEAS®:

- Log on to www.atitesting.com
- Click on “Register for ATI TEAS®” at the bottom right corner of your screen.
- After completing the registration process, testers will be required to create a user account if they do not already have one prior to purchasing the test session. **REMEMBER YOUR USER ID AND PASSWORD—IT WILL BE REQUIRED AT TIME OF TESTING.**

Taking the ATI TEAS®:

- Arrive 30 minutes early to the test site—**NOTE: All ATI TEAS® sessions are scheduled for the Wallace Campus in Dothan and the Sparks Campus in Eufaula.**
- Present one valid form of ID--must be a government-issued photo ID, i.e., Driver’s License, Military ID, or Passport
- Provide ATI username and password www.atitesting.com assigned when registering / paying for the exam
- No calculators, cell phones, pagers, PDAs, CD players, MP3 players, IPODs or other electronic devices allowed during test
- Bring two or more #2 pencils—scratch paper will be provided by the testing center
- Schedule yourself for four hours to complete the exam
- **Late arrivals will not be allowed to test and will therefore forfeit the testing fee.**

Please Note:

- ATI assesses a \$30.00 fee to transfer an ATI TEAS® score to a location other than your original test site.
- **Missed exams are non-refundable; however, you may change a test date by contacting ATI at least 48 hours in advance of your originally scheduled testing date.**
- ATI TEAS® score is good for three years.
- ATI TEAS® may be repeated.
- **Proof of ATI TEAS® score must be attached to nursing applications.**

FOR TEST DATE AND TIME OPTIONS AVAILABLE AT WCC, VISIT www.atitesting.com. Dates and times for Dothan and Eufaula testing centers are available.