



2017 MEMORIAL SCHOLARSHIP GENERAL INFORMATION

1. All applicants, regardless of age, whether entering college for the first time or continuing their college careers, or those expecting to graduate this Spring or those who have received a General Education Degree, are eligible for the scholarship.
2. Applicant must provide an original/official copy of high school and post-secondary transcript, if applicable.
3. **Three (3) letters** supporting character, achievements, and the potential for education and career advancement of the applicant. At least **one letter must be from a teacher of an academic class** and **one letter must be from a school official such as a counselor or principal**. The third letter may be a **personal reference** from someone other than a family member; i.e., a minister, coach, employer, or any person with significant knowledge of the applicant. Please mark your letters to identify the requirement you are attempting to meet, such as a "personal letter."
4. In essay form, please describe your objective in continuing your education. Relate this to any specific career interests you may have and how you plan to use your education to pursue a career in the human services/social work field. This answer should be at least one page, double-spaced, typed, and attached to your application.
5. Funds are to be **utilized during the 2017 or 2018 school years**. Only accredited universities or colleges may be selected.
6. The Scholarship Committee will convene for the purpose of selecting the finalists after reviewing all applications received. The applications will be judged primarily on academic achievements; however, extracurricular school and community activities and achievements will also be considered. Success in core curriculum courses will have a bearing on the weight given to academic achievements. If evaluation results are too close to judge, a high school or college counselor may be selected to judge the applications and possibly to interview the top three or more finalists.
7. The scholarship award will be announced in April and recipient will be presented at the May meeting of the Association of Service Agencies, where the applicant is requested to make an appearance and presentation.
8. The scholarship funds will be administered by the institution attended by the grantee. Grantee's failure to continue the required course of study will cause the unused portion of funds to revert to the Association for redistribution.
9. For applications to be considered, they must be complete. **Deadline for receipt of same is 4:00 p.m., Friday, March 17, 2017.**
10. Mail all completed application packets to: **Barbara Mitchell, WUW 2-1-1, 545 West Main Street, Ste 313, Dothan, AL 36301**
11. If you have questions, please call Barbara Mitchell at (334) 714-8595.



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Enclosed, please find copies of the ASA Memorial Scholarship Application and General Instructions. Each year the Association of Service Agencies distributes these packets hoping to find eligible Houston County candidates for this scholarship. This year is no different. We are offering a **\$500 scholarship** to help defray the ever-increasing costs of attending college.

Please notify your students of its availability and encourage them to submit their completed application packet. Remind them to be sure and follow the instructions included on the General Information sheet.

Friday at 4:00 p.m., March 17, 2017, is the deadline for receipt of completed packets from applicants who wish to apply. If any applicant has questions, please call the number listed to receive clarification.

Completed application packets should be mailed or hand-delivered to the address provided on the General Information sheet. Thank you for your assistance.

Yours truly,

Barbara Riley Mitchell
Chairperson
Scholarship Committee

