

George C. Wallace Community College

DOTHAN AND EUFAULA

IMPORTANT INFORMATION FOR STUDENTS RECEIVING FEDERAL VA BENEFITS **VRAP**

THIS PROGRAM IS SCHEDULED TO EXPIRE APRIL 1, 2014

1. VRAP participants must attend full-time in order to receive assistance equal to the monthly full-time payment rate under the Montgomery GI Bill-Active Duty program (\$1648 effective October 1, 2013). VRAP benefits can only be paid for full-time training. You will not receive benefits for any time period during which your training drops below full-time. This includes situations in which one or more of your classes ends before the others.
2. According to the VA, new students should receive their first check in approximately 90 days. With this in mind, be prepared to pay the first semester's enrollment cost before you receive your first check. You are allowed to apply for an **advance payment** if certain conditions are met. Ask your VA school official for details.
3. All VA recipients are required to declare a program of study and program option. The declared program of study must be classed as a high demand occupation. The declared program of study and option must be the same with the Admissions Office and VA. Classes will not be certified to the VA that do not meet graduation requirements. Remedial classes, based on placement test scores, can be certified to VA; however, **online or hybrid remedial classes cannot be certified to VA.** Students may take only those courses, which are required in their program of study and program option, as outlined in the Wallace College Catalog and Student Handbook.
4. Immediately upon registration each term, veterans and dependents are required **to provide the Veterans Affairs Office (located within the Financial Aid Office) with their class schedule by email, fax or copy.** Failure to do so will delay certification of enrollment or status changes to the VA. It is the student's responsibility to immediately notify our office of any changes in status (course, program, dependents, drop/add, withdrawal, etc.).
5. **Class attendance is required in order to receive benefits.** If the student fails to report non-attendance, VA will be notified when the non-attendance is discovered via grade review, regardless of when the non-attendance is discovered.
6. Your enrollment will be certified to the VA for only two (2) semesters until prior college and/or military transcripts are received and evaluated by the Admissions Office at Wallace College. If transfer credit is awarded for an acceptable course or courses from any other source, VA will not pay for that course to be repeated.
7. Veterans must meet the standards of progress requirements applicable to all students at this institution.
8. Should you fail a course, the VA will pay you to take the course until a passing grade is achieved. Courses cannot be repeated in order to improve your grade point average, unless you initially received a failing or insufficient grade.
9. **VA National Call Center** **888-GIBILL1 (888-442-4551)**
VA mailing address: **Department of Veterans Affairs Regional Office,
P.O. Box 8888, Muskogee OK 77402-8888**
VA toll-free number for automated phone verification: **877-823-2378**
VA toll-free number for direct deposit enrollment: **877-838-2778**
Website address for VA education benefits: **www.gibill.va.gov**
10. **Wallace Community College VA Certifying Officials:**

<u>Dothan</u>	Karen Wilson 334.556.2469 Anthony Jouvenas 334.556.2481	email: kwilson@wallace.edu email: ajouvenas@wallace.edu
<u>Eufaula</u>	Erma Perry 334.687.3543, ext. 4285 Peggy Hill 334.687.3543, ext. 4014	email: eperry@wallace.edu email: phill@wallace.edu
11. The Financial Aid Office/Veterans Affairs Office on campus is not a function of the Department of Veterans Affairs. This is a service provided by Wallace College to assist veteran and dependent students. The personnel in the Financial Aid Office/Veterans Affairs Office will be happy to assist you in any way possible. Your cooperation is appreciated.

****KEEP THIS SHEET FOR FUTURE REFERENCE****
SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

Overpayments can occur for:

- ◆ **Withdrawing** from a course.
- ◆ **Receiving** a grade which does not count toward the graduation requirements.
- ◆ **Failure** to have an incomplete grade changed to a grade that counts toward graduation requirements.
- ◆ **Registering** for a class that does not apply toward your declared degree.
- ◆ **Cease-to-attend or never attending** a class after the class has been certified to VA.

Things to Remember

- ◆ **VRAP is scheduled to expire April 1, 2014. Veterans who enroll in a training program today will not receive the full 12-month training benefit. Training benefits will be paid through March 31, 2014.**
- ◆ The VRAP offers 12 months of training assistance to Veterans who:
 - ◆ Are at least 35 but no more than 60 years old
 - ◆ [Are unemployed](#) on the date of application
 - ◆ Received an other than dishonorable discharge
 - ◆ Are not be eligible for any other VA education benefit program (e.g.: the Post-9/11 GI Bill, Montgomery GI Bill, Vocational Rehabilitation and Employment Assistance)
 - ◆ Are not in receipt of VA compensation due to unemployability
 - ◆ Are not enrolled in a federal or state job training program
- ◆ **Provide** the Financial Aid Office/Veterans Affairs Office with a copy of your class schedule during early registration (current students) or during regular registration (new students). **Please help us to help you.** If you fail to provide us with your schedule as requested, delays **will occur** with the processing of your VA enrollment certification.
- ◆ **Class attendance is required** in order to receive benefits.
- ◆ According to the VA, new students should receive their first check in approximately **90 days**.
- ◆ Remedial classes, based on placement test scores, can be certified to VA; however, **online or hybrid remedial classes cannot be certified to VA.**
- ◆ Your enrollment will be certified to the VA for only two (2) semesters until prior transcripts are received and evaluated by the Admissions Office at Wallace College.
- ◆ Veterans must **verify enrollment** with VA at the end of each month before payments will be disbursed.
- ◆ The information provided on this sheet is not intended to be all-inclusive in terms of VA enrollment certification rules and regulations.

BE SURE TO ESTABLISH YOUR WALLACE COLLEGE STUDENT EMAIL

- ◆ Go to **www.wallace.edu**.
- ◆ Click on **Student E-Mail** to access email login page.
- ◆ Your username (name) is your first initial, last name, and last 4 of your Social Security Number.
- ◆ Your password is your birth month, day, and year (example: MMDDYY).

All email communication will be sent to your WCC student email address.

I have read and received a copy of this information sheet.

Student Signature

Date

WCC Student Number