



READYTOWORK



Ready to Work- What is it?

Ready to Work (RTW) is a **FREE** program available to individuals who are unemployed, seeking entry-level skills, or want to re-enter the workforce. It is managed by the Alabama Community College System Office (ACCS) in partnership with the Alabama Industrial Development Training Institute (AIDT), an institute that provides training, recruitment, and screening services for new and existing companies throughout Alabama.

Ready to Work- What does it cover?

Ready to Work's workplace environment provides trainees the entry-level skills required for employment with most businesses and industries in Alabama by covering the following areas:

- ✓ Communication Skills
- ✓ Conflict Resolution
- ✓ Financial Management Skills
- ✓ Problem Solving Strategies
- ✓ Time Management
- ✓ Computer Technology Skills
- ✓ Structured Decision Making
- ✓ Career Exploration
- ✓ Teamwork
- ✓ Workplace Ethics & Behaviors

Ready to Work- What's in it for You?

- Learn what it takes to be successful on the job.
- Gain confidence in your skills and abilities.
- Improve your earning potential.

Upon successful completion of the RTW program, graduates will receive the following:

- National Career Readiness Certificate – issued by ACT
- Alabama Certified Worker Certificate – issued by AIDT
- Tuition waiver for a **FREE** 4 credit hour course at Wallace Community College (some restrictions apply).

Enrollment & Eligibility Requirements: Individuals with a high school diploma or GED who are actively seeking employment or interested in attending college or advance training classes or students enrolled in Adult Education classes who meet certain academic criteria are eligible to attend.

Call Today to Enroll

Dothan

Alfred Saliba Family Service Center
301 W. Lafayette Street
Dothan, AL 36301
334-556-2414
sblackmon@wallace.edu

Eufaula

Eufaula Career Center
511 State Docks Road
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