HUNTER SAFETY
Learn the proper handling and use of bows, arrows, pistols, black powder, shotguns, and rifles. Survival and basic first aid are also included. Attend all sessions and pass the written exam to receive the Alabama Firearms and Hunter Safety Program Certification required for an Alabama Hunting License.
Instructors: Larry Doster and Joe Carroll
Mon, Tue, Thu, Feb 25, 26, & 28 5:30 p.m. - 9:00 p.m.
Must attend all three sessions. Exam will be given at the conclusion of last session.
Location: CEWD, Room 101
Fee: $10
To register, call 334-556-2203

BOATER SAFETY
Learn proper watercraft operations and safety rules pertaining to waterways in the state of Alabama. Exam will be given at the conclusion of the session.
Instructor: Alabama Marine Police
Mon, Tue, Mar 25 & 26 6:00 p.m. - 9:00 p.m.
Fee: $10
Location: CEWD, Room 101
To register, call 334-556-2203

SHORT-TERM TRAINING
CERTIFIED NURSING ASSISTANT
This 20-day program combines classroom instruction and hands-on application of patient care skills. Upon completion of this course, participants will be eligible to sit for the Nurse Aide Registry Examination.
Instructors: Staff Instructors
Mon – Fri, Jan 7 - Feb 4 8:00 a.m. - 3:00 p.m.
Mon – Fri, Feb 18 - Mar 15
Mon – Fri, Apr 1 - Apr 26
Mon – Fri, May 13 - Jun 13
Fee: $725 (includes application fee, exam fee, & textbooks)
Attendees must also purchase uniforms (not included in fee).
Location: CEWD, Room 109

PLUMBER'S APPRENTICE
Students will learn the fundamentals of the plumbing profession. The course will be taught in three 16-week modules. The course follows the National Center for Construction Education & Research (NCCER) Level 1 plumbing curriculum. After completing three modules in 8.5 months, attendees will be credited with one year of service toward journeyman plumber status.
Instructor: Joe Trawick, Master Plumber
Tue, Jan 8 - Apr 23 6:00 p.m. - 9:00 p.m.
Fee: $500 per module (includes textbook and all other course fees)
WIA approved
Location: Wallace Campus - Bldg. 515

PROFESSIONAL MEDICAL CODING
This 40-week course, prepared by the American Academy of Professional Coders (AAPC), is a definitive college-level program of study aimed at providing the most up-to-date information relating to CPT, HCPCS, and ICD-9-CM procedural and diagnostic coding.
Instructor: Brenda Monday
Tue, Jan 29 - Nov 16 5:30 p.m. – 8:00 p.m.
Fee: $1,400 (includes textbooks, exam, and AAPC membership)
WIA approved
Location: SAMC Auditorium Conference Room

COMPUTER SKILLS FOR TODAY’S WORKPLACE
This six-week program will provide computer skills necessary for anyone interested in working in an office environment. Basic usage and keyboarding skills will be taught all the way through becoming proficient in Microsoft Office Suite®, which includes Word®, Excel®, and PowerPoint®.
Instructor: Bill Roberts
Mon, Tue, Thu, Jan 28 - Mar 7 5:30 p.m. - 9:30 p.m.
Fee: $1,500 (includes textbooks and fees)
WIA approved
Location: CEWD, Room 208

DENTAL ASSISTANT PROGRAM
This 12-week course will prepare students to perform standard dental assisting duties within a modern dental office setting. The final 2-weeks of the course will be in externship at a local dentist’s office.
Instructor: Dr. Nancy Hein & Dr. Daniel Pittman
Mon/Wed, Jan 28 - Apr 19 6:00 p.m. – 9:00 p.m.
Fee: $1,400 (includes all required materials) Uniforms not included.
WIA approved
Location: CEWD, Room 206

OPHTHALMIC ASSISTANT PROGRAM
The ophthalmic assistant is an important member of the eye-care team, supplying vital information to the physician who is treating the patient. Individuals must have a high school diploma or equivalent to enter the 14-week program.
Instructor: Stephanie Hollis
Mon/Wed, Jan 28 - Apr 17 6:00 p.m. - 8:30 p.m.
Fee: $1,400 (includes textbook and all other course fees)
WIA approved
Location: CEWD, Room 109

PRE-APPRENTICE LINWORKER TRAINING PROGRAM
This seven-week, 280-hour program prepares students for entry-level employment with power companies, electric cooperatives, municipal power agencies, and electrical contractors.
Instructor: Mike Evans
Mon-Fri, Feb 4- Mar 22 8:00 a.m. - 4:00 p.m.
Fee: $3,500
WIA approved
Location: Wallace Campus, Bldg. 515

Interested in online courses?
Go to www.wallace.edu/workforce_dev
Computer Upgrade Training

This course offers intermediate level users for both Word™ and Excel™ training in the 2010 version.
Instructor: Darren Peterson
Word  Mon/Tue, Mar 25 & 26  5:30 p.m. - 9:30 p.m.
Excel  Wed/Thur, Mar 27 & 28  5:30 p.m. - 9:30 p.m.
Fee: $99 per course
Location: CEWD, Room 208

Introduction to Personal Computers
Learn the basics of personal computers including the hard drive, CD-ROM, e-mail, Internet, word processing, and spreadsheets.
Instructor: Darren Peterson
Mon/Tue, Apr 1 & 2  5:30 p.m. - 9:30 p.m.
Fee: $99
Location: CEWD, Room 208

WorkKeys
Highly Qualified Teaching Assistant Parapro
Alabama teaching paraprofessionals have the option of taking WorkKeys® Assessments to meet the requirements for being “highly qualified” as set forth by NCLB legislation. The Wallace Community College WorkKeys® Service Center offers WorkKeys® testing at the CEWD.

Testing Schedule for Teaching Paraprofessionals

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Thu, Jan 10</td>
<td>8:00 a.m. – Noon</td>
</tr>
<tr>
<td>Thu, Feb 12</td>
<td>8:00 a.m. – Noon</td>
</tr>
<tr>
<td>Thu, Mar 14</td>
<td>8:00 a.m. – Noon</td>
</tr>
<tr>
<td>Thu, Apr 18</td>
<td>8:00 a.m. – Noon</td>
</tr>
<tr>
<td>Thu, May 23</td>
<td>8:00 a.m. – Noon</td>
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</tbody>
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Fee: $60
Location: CEWD, Room 208

Ways to Register

1) REGISTER BY PHONE using a MasterCard or Visa by calling 334-556-2203 or 1-800-543-2426, ext. 2203.

2) MAIL REGISTRATION FORM AND PAYMENT TO

Wallace Community College
5565 Montgomery Hwy
Dothan, AL 36303

Cancellations & Refunds
To receive a refund, written notice of withdrawal is required one week before the class begins. If a course is cancelled by the College, all persons enrolled will be notified and full refunds made. NO REFUNDS WILL BE ISSUED AFTER THE COURSE BEGINS.

Confirmation: We do not send confirmation cards. Please mark your calendars with dates and times.

Check out our complete listing of noncredit short courses at www.wallace.edu.

Registration Form

You may duplicate this form.
(Please print)

Name________________________________________  Social Security No._____________________________________
Address___________________________________________________________________________________________
City________________ State________ ZIP________ Employer___________________________________________________
Phone (H) __________________ (W) __________________ (FAX) __________________
Male ___  Female ___  Race _____  Email Address_______________________________________________________
Course Name/Number_________________________________________  Payment method ( ) Check  ( ) Money Order
 ( ) Cash  ( ) Visa  ( ) Master Card
Credit Card No._________________________________________  Exp. Date________ Name on Card______________

Wallace Community College affords equal opportunity to all employees and applicants for admission or employment regardless of race, gender, religion, national origin, age, or disability. WCC will make reasonable accommodations for persons with disabilities.

A portion of the above information is used by Wallace Community College for reporting purposes only.