Appeal of Admissions Status Instructions

Please follow the instructions below to appeal your admissions status (suspension) to the Admissions and Academic Standards Committee at Wallace Community College. The deadline to appeal for Summer Semester 2011 is May 24, 2011.

1. Complete the Appeal of Admissions Status form. Please be thorough when completing the form and include a telephone number where you can be reached.

2. If you are transferring in from another college on suspension, you must provide an unofficial copy of your transcript.

3. Mail, fax, or hand deliver your Appeal of Admissions Status form to the Admissions and Records Office on the Wallace campus in Dothan or the Student Services Office on the Sparks campus in Eufaula.

Wallace Campus at Dothan
Enrollment Services
Grimsley Hall Room 131
1141 Wallace Drive
Dothan, AL 36303
Phone: (334) 556-2466
Fax: (334) 983-6066

Sparks Campus at Eufaula
Student Services
Building A Room 11
P. O. Drawer 580
Eufaula, AL 36072
Phone: (334) 687-3543 x4257
Fax: (334) 687-2357

NOTE: If you have questions or need assistance, please contact our office at the telephone numbers above.
### Appeal of Admissions Status

**Today's Date** __________  **Student ID Number** __________  **Major** __________  **Telephone ( )** __________  

**Name** 
- First 
- Middle 
- Last 

**Address** 
- Street 
- City 
- State 
- Zip 

**My current status is:** 
- [ ] Suspended One Term from WCC 
- [ ] Suspended One Year from WCC 
- [ ] Second “U” in a Developmental Course at WCC 
- [ ] Suspension from another post-secondary institution (student must bring a transcript to the appeals hearing) 

I have read the Wallace Community College Catalog and Handbook on Academic Bankruptcy and Course Forgiveness: ___ Yes ___ No 
I plan to apply for the following changes to my record. 

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<tr>
<th>A. Briefly state what you believe to be the cause of your poor academic performance.</th>
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<th>B. Briefly state what has changed about the situation stated in part A., and how you will avoid getting into the same situation in future semesters.</th>
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How many hours do you currently work per week? 
- [ ] Yes, I wish to appear before the committee. 
- [ ] No, I do not wish to appear before the committee. 

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<th>Are you planning to attend full-time?</th>
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<th>Are you receiving the Pell Grant?</th>
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Student Signature __________  Date __________  

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**FOR OFFICE USE ONLY**

Committee’s Recommendations: 
-  
-  
-  
-  

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If you require any special accommodations under ADA, please let us know.  

Revised Spring 2011